

# Showroom Visit Checklist



*To ensure your time with us is as productive as possible, please complete this form and bring with you along with any other pertinent information to your appointment.*

NAME: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

- Look through design magazines and clip pictures of styles, fixtures and looks you like and bring these to the meeting.
- Bring your plans or blueprints to the meeting or even a simple drawing with measurements.
- Bring samples of colors, wallpaper, tile/stone, countertop materials, paint chips and any other items you want to match.
- Note any special requirements you have (i.e. if you have someone very tall in your household, you may require a large bath tub).
- Is this new construction or remodel? \_\_\_\_\_
- Who is buying the product, you or your contractor? \_\_\_\_\_
- What is your project start date? \_\_\_\_\_
- Come up with a preliminary budget for the project. If necessary, contact your builder, plumber or contractor to determine the impact of going over budget on upgrades.
- Budget: \_\_\_\_\_

*Make a list of people you are working with on the project, including the builder, plumber, contractor, etc.*

NAME	TITLE	COMPANY NAME	PHONE NUMBER

*For delivery:*

NAME	PHONE NUMBER	ADDRESS (STREET, CITY, ZIP)

*Create a list of your "must haves" and "nice to haves".*

MUST HAVE	WOULD BE NICE TO HAVE

*Additional Notes:*

\_\_\_\_\_  
\_\_\_\_\_

*In order to provide you with the best possible service, we encourage you to call for an appointment. Please be sure to include your email address as a way for us to contact you regarding this information. This is strictly for Winsupply of Middletown and will not be shared with any outside companies.*